

EMERGENCY PROCEDURES

TORNADO

SEEK SHELTER

- Move to an interior room on the lowest level.
- Stay away from windows and exterior doors.
- Listen to a weather radio for updates.
- Stay away from hazardous materials.



FIRE

EVACUATE

- Pull the fire alarm.
- **CALL 911.**
- Leave the building, **CLOSE DOORS** behind you.
- If unable to exit the building go to the nearest stairwell or place of refuge, don't use elevators.
- Assemble in a designated area.



ACTIVE SHOOTER

RUN - HIDE - FIGHT

- **CALL 911.**
- Leave the building.
- If evacuation is not possible, hide in a concealed place.
- Lock and barricade door, turn off the lights.
- Wait for law enforcement.
- As a **LAST resort**, overpower the shooter.



MEDICAL EMERGENCY

STAY CLEAR

- **CALL 911.**
- Provide the location, nature of injury or illness, current condition of the victim and other requested information.
- Do not move the victim unless in immediate danger.
- If trained-administer first aid, CPR/AED.



911 EMERGENCY: POLICE/FIRE/MEDICAL



FOR MORE INFORMATION:
protect.iu.edu

NON-EMERGENCY:

- IUPD-Indianapolis 317-274-2058
- Campus Facilities Services 317-278-1900
- Environmental Health & Safety 317-274-2005
- IU Emergency Management & Continuity..... 317-274-8152
- Loss Control (INLOCC)..... 317-274-8951

UTILITY FAILURE

IDENTIFY LOCATION

- Call Campus Facilities Services or IUPD to report issues.
- Be prepared to provide failure type and location.
- University officials may evacuate a building due to utility failures.



SUSPICIOUS ACTIVITY

SEE SOMETHING, SAY SOMETHING

- Object is out of the ordinary.
- Person is behaving strangely.
- Gut feeling that something is wrong.
- If you see something suspicious, do something.
- **CALL 911.**



HAZARDOUS MATERIALS

STAY BACK

- If life-threatening, pull the fire alarm, evacuate, and **CALL 911.**
- If non-life-threatening, call EHS during regular business hours (IUPD for nights and weekends) and provide information on type of incident and location.
- If you come into contact with a hazardous material, decontaminate and seek medical attention as necessary.



BOMB THREAT

REMAIN CALM

- Get as much information as possible from the caller- location of device, what it looks like, what will cause it to explode.
- Note background sounds, gender of caller, and any notable characteristics of the caller's voice.
- **CALL 911.**



During an emergency, always CALL 911 FIRST.